

S E C R E T

1346
PE
Dii/B6H
DI
(no 10)
OK

Vince - Pls see
notes.



04 August 1988

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
the Period Ending 02 August 1988

1. Events of Major Interest That Have Occurred During the
Preceding Week:

S E C R E T

25X1



25X1

h. On 29 July, representatives from the Offices of Logistics, Finance, Information Technology (OIT), and the Comptroller met to review the status of FY-88 commitments and obligations. Overall, the meeting was highly productive and informative. The Agency appears on target relative to its end-of-year objectives. The next meeting has been scheduled for 15 August. [REDACTED]

25X1

i. OL reports that on 20 July, the Long Fence Company began clearing the fence line along Saville Lane and construction of the new fence began on 28 July. There have not been any problems with the neighboring homeowners and work in that area was completed on 3 August. [REDACTED]

25X1

* j. OL reports that the construction documentation package for the Child Day Care Center (CDCC) project was completed on 27 July. The Contracts Staff, Facilities Management Division, OL, issued Invitation for Bids to nine contractors for the construction of the CDCC. The bids must be submitted on or before 25 August. [REDACTED]

25X1

k. On 30 July, the Facilities Management Division, OL, moved the remaining elements of the Office of Technical Service (OTS) from the Central Building to the New Headquarters Building. This move consisted of approximately \$2 million worth of equipment. This completes the OTS moves from South, Central, and East Buildings. The OTS move is about 95 percent complete at this point. [REDACTED]

* 1. On 29 July, the General Services Administration's (GSA) Art-in-Architecture office awarded a contract in the amount of \$250,000 to James Sanborn to design and provide sculptural art for the New Headquarters Building (NHB) west entrance and the courtyard. Designs for these projects are due for review and approval within 90 days. GSA and the National Endowment for the Arts continue to review artists' works for enhancement of the interior of the NHB.

25X1
25X1

n. On 26 July 1988, representatives from the Facilities Management Division, OL, traveled to Ogden Allied Corporate Headquarters in New York to present the \$259,993 award-fee portion of Allied's operation and maintenance contract. The contractor's evaluation score was 93 out of 100 possible points.

25X1
25X1

p. There were 18 contract actions, with a total dollar value of \$36,666,732, reviewed by the Agency Contract Review Board during July. These actions were broken down as follows:

		TOTAL VALUE
COMPETITIVE:	1 - DA.....	\$2,979,000
	1 - DI	\$1,190,000
	1 - DS&T.....	\$6,119,886
NONCOMPETITIVE:	6 - DA.....	\$12,344,000
	2 - DI.....	\$ 2,004,000
	7 - DS&T.....	\$12,029,846

25X1 q. Revision 8 of Procurement Note 140 entitled "Review of Procurement Actions by the Agency Contract Review Board," was approved by the Director of Logistics on 29 July. This revision provides for an increase to the \$1 million threshold for procurement actions which must be presented to the Board; it also reflects the implementation of the Inspector General's recommendation contained in a recent report on the Agency's acquisition system. ?

25X1 2. Significant Events Anticipated During the Coming Week:

 John M. Ray

Att: Addee Only